



## Monthly Meeting Governance

### Details:

Unless otherwise notified, all meetings will be held in The Beechwood Community Centre and will commence promptly at 7:30pm.

### Required Attendees:

Steve Hughes (Chairman), Shaun McDonnell (Secretary), Sean O'Dwyer (Treasurer), Emma Hughes (Child Welfare Officer), Under 7s Manager/Coach, Under 8s Manager/Coach, Under 9s Manager/Coach, Under 10s Manager/Coach, Under 11s Manager/Coach, Under 13s Manager/Coach, Under 15s Manager/Coach & Under 16s Manager/Coach.

### Standard Agenda:

The agenda for the meeting is to be finalised and circulated by the Chairman to the above attendees 1 week prior to meeting.

1. Review previous months actions - Steve
2. Review of Finances – Sean
  - a. Collect subs/fees
  - b. Fines
  - c. Fundraising/sponsorship
  - d. Requests – equipment, kits, etc
3. Updates from Child Welfare Officer
4. Updates and key messages from League Meetings
  - a. Merseyside & Halewood
  - b. Warrington
  - c. Halton & District
5. Team updates
  - a. Under 7s
  - b. Under 8s
  - c. Under 9s
  - d. Under 10s
  - e. Under 11s
  - f. Under 12s
  - g. Under 13s
  - h. Under 15s
  - i. Under 16s
6. Presentation day update – Shaun
7. AOB
8. Close - Steve